



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday January 22, 2019
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:05 am
Meeting Adjourned: 9:30 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**
Minutes from the January 15, 2018 Management Committee meeting were individually reviewed and approved.
- **Public Comment**
No public comments were received.
- **Staff Reports Review**
 - The Committee reviewed the Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending January 20, 2019.
- **Review Financial Issues**
 - The Committee members approved for payment 1 invoice presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
 - Tod updated the management committee on the status of the IT RFP contract negotiations. Tod also relayed that the contract with the existing IT vendor will be extended another month. Tod also discussed potential budget implications to the remaining fiscal year.
 - Tod informed the committee members that representatives from Michael Baker International will be giving presentations to SanGIS and Management Committee members next week. The presentations will cover the final draft of the QAP and recommended next steps.
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - No Board action items were discussed.
- **Other Items**
 - Ross asked that the contract between the City of San Diego’s Public Utilities Department and SanGIS be added to the agenda of a future meeting with the Board.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** January 24, 2019

These minutes are approved by: **Signature** **Date:**

Ross Martin
SanGIS Management Committee
County of San Diego



2/5/2019

Scott Daeschner
SanGIS Management Committee
City of San Diego



2/5/19