



# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday January 08, 2019  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 9:35 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

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### MEETING MINUTES

- **Approve Previous Meetings' Minutes**  
Minutes from the December 11, 2018 Management Committee meeting were individually reviewed and approved.
- **Public Comment**  
No public comments were received.
- **Staff Reports Review**
  - The Committee reviewed the Landbase Error and Maintenance report for the week ending January 06, 2019.
- **Review Financial Issues**
  - The Committee members individually approved for payment 7 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
  - Tod presented the Management Committee with a quote for renewing the Experian QAS product. The Committee members did not wish to renew.
  - Tod provided an update of recent SanGIS network infrastructure issues, and what steps have been taken to resolve the problems. Scott requests the City be updated as progress continued.
  - Tod provided the Committee members a status update of the new ITS Services contract/RFP. Tod conveyed an updated timeline and expectations for the coming week.
  - Tod provided a draft MOA for a contract between the City of San Diego's Public Utilities Department and SanGIS. SanGIS will be providing staffing support to the City for an upcoming GIS project.
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
  - The committee discussed what items to add to the January 17, 2019 Board of Directors meeting agenda.
- **Other Items**
  - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** January 10, 2019

These minutes are approved by: **Signature** **Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego



1/15/2019

Scott Daeschner  
SanGIS Management Committee  
City of San Diego



1/15/19