



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday February 14, 2012

Time: 8:30 am

Place: SanGIS
5201 Ruffin Road, Suite E
San Diego, CA 92123

Meeting called to Order: 8:45 am

Meeting Adjourned: 9:35 am

Management Committee Members Present:

- Lisa Stapleton, City of San Diego Representative
- Tim Sutherland, SANDAG Representative (non-voting)

Management Committee Members Absent:

- Ross Martin, County of San Diego Representative

Others Present:

- Brad Lind, SDDPC Program Manager for SanGIS

MEETING MINUTES

1. Approve Previous Meetings' Minutes

A quorum of voting members was not met therefore minutes of the February 7, 2012 and February 9, 2012 Management Committee meetings were not approved. Approval of the past minutes will be carried over to the next meeting.

2. Public Comment

No public comments were received.

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report for the week ending February 12, 2012. The Labor Categories report was not available at the time of the meeting.

4. Review Financial Issues

- Lisa reviewed and approved for payment two invoices presented by the Program Manager.

- The Committee reviewed the fiscal year-to-date budget-to-actuals financial (GL017) report for the period ending January 31, 2012. Brad reported that the projections in this report need to be revised to cover expected costs for the web site and interactive map rebuild.

5. SanGIS Administration, Business, and Operational Items

- Tim reported that SANDAG would be able to provide hosting services for the new SanGIS interactive mapping application. SANDAG is building up their production servers to handle the increased traffic and SANDAG will provide SanGIS a test and development environment if requested.
- The Committee discussed the schools layer that was developed by SANDAG. The most recent layer presented for replacement was missing to attribute fields. Tim explained that the data is not current for this school year. Lisa requested that the data be added even if it was from a previous year as the information is important for public safety purposes. Tim will ask SANDAG staff to update the layer and submit to SanGIS for replacement.
- Tim explained that the census geometry data (blocks and tracts) are essentially done but that others at SANDAG are still working on populating the demographics. It is recommended that the current MGRA layer be kept until a revision is approved by ARJIS. Brad will contact ARJIS to discuss what they need to update the MGRA layer.
- The Committee discussed the Regional Data Warehouse web site. Tim reported that there have been one or two complaints about its format and function. Lisa took an action item to have the site reviewed for ADA compliance by the City’s web development group as they have the tools and knowledge to do so.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

- No items were discussed under this agenda item.

7. Other Items

- No other items were brought by or before the Committee for discussion or action.

Minutes prepared by: Brad Lind, SanGIS Program Manager

February 15, 2012

These minutes are approved by: Signature

Date:

Ross Martin
SanGIS Management Committee

Lisa Stapleton
SanGIS Management Committee



