



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday June 1, 2010

Time: 2:00 pm

Place: SanGIS
5201 Ruffin Road, Suite E
San Diego, CA 92123

Meeting called to Order: 2:00 pm

Meeting Adjourned: 3:10 pm

Management Committee Members Present:

- Phyllis Chapin, City of San Diego Representative
- Ross Martin, County of San Diego Representative

Others Present:

- Brad Lind, SDDPC Program Manager for SanGIS

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the May 25, 2010 Management Committee meeting were reviewed and approved

2. Public Comment

No public comments were received

3. Staff Reports Review

- The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending May 30, 2010.

4. Review Financial Issues

- Two invoices presented by the Program Manager were reviewed and approved for payment by the Committee.
- Brad reported that SanGIS has received a small refund of common area fees from Seville Plaza and that the California State Board of Equalization has revoked the SanGIS seller's permit for lack of activity.

- The Fiscal Year 2009 Audit has been completed. The Committee directed the Program Manager to distribute the report to the Board members and other interested parties as necessary.

5. SanGIS Administration, Business, and Operational Items

- The City of San Diego has published a memo regarding conflict of interest codes. It is unclear how this applies to SanGIS. Phyllis took an action item to contact the City Clerk's office to see if there is an impact to SanGIS.
- Brad requested clarification from the Committee on how to publish new layers in the data warehouse that are completely different structure from the old layers. The most current example is the FEMA National Flood Hazard dataset which replaces the current layer in SanGIS. The new layer has a different attribute set then the old layer. The Committee agreed that SanGIS is required to bring these schema changes to the STAB per the SanGIS Service Level Agreement (SLA). After review from STAB the layers may be replaced.

The Committee directed the Program Manager to verify SanGIS' obligations in the SLA.

- Ross requested more information on the Insequence Global View product that was demonstrated to SanGIS and others. The Committee directed Brad to follow up with Insequence on next steps.

6. Discuss SanGIS Board Action Items Assigned to Management Committee

- The final revisions to the SanGIS-SanDAG Memorandum of Agreement (MOA) were reviewed and approved. The Committee directed Brad to forward the revised document to SanDAG and to SanGIS counsel for review and approval.

7. Other Items

- No other non-agenda items were brought by or to the Committee for discussion.

Minutes prepared by:

Brad Lind, SanGIS Program Manager

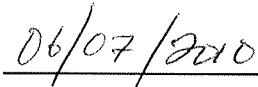
June 2, 2010

These minutes are approved by: Signature

Date:

Ross Martin
SanGIS Management Committee





Phyllis Chapin
SanGIS Management Committee

