



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Thursday April 8, 2010

Time: 10:30 am

Place: SanGIS
5201 Ruffin Rd, Suite E
San Diego, CA 92123

Management Committee Members Present:

- Phyllis Chapin, City of San Diego Representative

Others Present:

- STAB members and guests

MEETING MINUTES

1. No Management Committee Meeting Held

No Management Committee meeting was held as part of the SanGIS Technical Advisory Board (STAB) meeting because only one Management Committee member was able to attend.

The STAB met as part of their regularly scheduled meeting.



Technical Advisory Board (STAB) Meeting Minutes

Meeting Date: Thursday, April 08, 2010

Start Time: 10:40 am

End Time: 11:50 pm

Location: Carto Services Conference Room
5201 Ruffin Rd., STE D
San Diego, CA 92123

Attending:

| Category | Present | Absent |
|-------------------------|---|--|
| Voting Members | Jason Batchelor Tony Pocina Phyllis Chapin Laura Brenner Roy Pickering Scott Daeschner | Mike Klein Ross Martin |
| Ex Officio Members | Steve Hossack | Brad Lind |
| Invited Guests/Visitors | | Frank Jessie Eric Culp Paul Bowden Peg Godden |

The meeting was conducted by Scott Daeschner, Chairperson

Topics:

1. Approve Minutes from Previous Meeting

A motion was made and seconded to approve the minutes from the February 11, 2010 meeting as presented. A vote was taken and the motion approved by all present.

2. SanGIS Office Relocation Update

Phyllis Chapin reported on the SanGIS office relocation effort completed the weekend of 3/19/2010. All issues were resolved and failed equipment was replaced. Signage is in place and customers are finding the new office. Close proximity to the PLU offices may lead more customers. Laura Brenner requested the date of data currently in the SDW. Phyllis Chapin has an action item to provide status next meeting but also announced that City data would be updated Monday, 4/12/2010. Frank Jessie and Chris Pyle are both currently out of the office and Frank had yet to reconcile and post data, planned to occur Thursday, 4/4/1/2010. Roy Pickering had identified parcel errors in the existing data. An ongoing effort is for Phyllis Chapin and Ross Martin to continue working with the move contractors to provide a five year infrastructure plan for review and acceptance procedures.

3. Network Equipment Replacement on 3/3/2010

Phyllis Chapin reported that all failed equipment had been replaced.

4. 2009 Eagle Aerial Imagery Availability

Phyllis Chapin reported that map caches are available.

5. 2010 Aerial Imagery Requirements and Acquisition

Phyllis Chapin reported that input had been received from most STAB members and that summary information and recommendations would be presented at the June meeting. STAB members briefly discussed Poway's inventory of data on their servers and if it should help finance SanGIS. Phyllis Chapin reminded members that releases are required before imagery may be transferred to other entities and that vendors, when authorized, should only receive data pertaining to localized areas.

6. Road Updates on Indian Lands

This discussion was deferred to a future meeting.

7. Lakes Layer Update

This discussion was deferred to a future meeting.

8. Place Names Layer Ownership and Update

This discussion was deferred to a future meeting. Roy Pickering has data set up and is waiting for a charge center to be established. STAB members briefly discussed combining three layers into one enhancing with ancillary data. Phyllis Chapin commented that this would not be a County layer per se and Roy Pickering commented that he had already generated the same type of derivative community layer.

9. Nominations for Chairperson and Vice-Chairperson

Elections will occur in June. STAB members discussed reinstating a rotation whereby the current Vice Chairperson automatically becomes Chair the following year to retain knowledge, provide continuity and simplify the election process. A County and A City representative would continue to fill the positions.

Tony Pocina and Roy Pickering were both nominated and seconded for Chairperson.

Mike Klein and Laura Brenner were both nominated and seconded for Vice Chairperson.

As an action item, Scott Daeschner will distribute an email in April informing STAB members of the existing nominations and soliciting any new ones.

10. Announcements and Other Items

Laura Brenner requested a status update of the MOA. Phyllis Chapin replied that SANDAG and SanGIS have been working on legal issues. The City Attorney will be the representative for review of the final document.

Brad Lind was recognized for the success of relocating the offices.

Laura Brenner asked Jason Batchelor about NorthCom's communication with SanGIS. There has not been direct communication and NorthCom has not approached SanGIS with any formalized requests. Under the previous manager, SanGIS accepted data from NorthCom Fire

agencies. NorthCom would like to reserve specific roadseg ids for North County. Heartland had approached Laura about changing roads to add streets back into the network. SanGIS looks to its clients, the County and City for direction but has the potential to accept North County as a client as well.

Laura Brenner reported that Fire Prevention now has Panasonic Toughbook CF-19s for use in the field. They were obtained by a grant and should be in service by July. Jason Batchelor also mentions that DPLU was buying 30 or 40 for daily inspectors of damage assessment next year.

Phyllis Chapin commented that the ESL expires next year and will be up for renegotiation. The City is trying to constrain single use licenses to machines used in the field.

Laura Brenner mentioned that Ann Carter of Police is retiring and will start working with Omega.

Laura Brenner mentioned that her CAD to CAD implementation was going well and she was working with helicopter staff to share air support data. City Fire is also working with Public Utilities to add private hydrant data to the existing public layer.

Roy Pickering has been testing Windimage for ArcMap successfully to add georeferenced aerial imagery to files. He has been using smart phones to acquire imagery, generate metadata and notes then add to a geodatabase within five minutes for more dynamic updates.

11. Next STAB Meeting will be Thursday, June 13, 2010 at 10:30 am at the SanGIS office.

The new offices are at the County Operations Annex at the corner of Clairemont Mesa Blvd and Ruffin Rd. A conference room will be reserved and STAB members will be notified prior to the meeting of the conference room location.