



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday July 28, 2009

Time: 9:30 am

Place: SanGIS

5469 Kearny Villa Road, Suite 102
San Diego, CA 92123

Meeting called to Order: 9:30 am

Meeting Adjourned: 11:40 am

Management Committee Members Present:

- Phyllis Chapin, City of San Diego Representative
- Ross Martin, County of San Diego Representative

Others Present:

- Brad Lind, SDDPC Program Manager for SanGIS
- Drew Decker, USGS
- Paul Hardwick, SDSU Research Foundation

MEETING MINUTES

1. Approve Previous Meetings' Minutes

Minutes from the July 21, 2009 Management Committee meeting were reviewed and approved

2. Public Comment

No public comments were received

3. Discussion on Regional Imagery Acquisition

- Drew Decker and Paul Hardwick provided the Committee and update on regional (San Diego County) and extra-regional efforts to coordinate acquisition of aerial imagery by government jurisdictions. Drew reported that the National Geospatial-Intelligence Agency (NGA) is interested in working with local jurisdictions to acquire imagery for major urban cores and has funds available to defray costs of acquiring this data. Paul and Drew stated that the preferred method was to coordinate collection of imagery with local jurisdictions and NGA through a partnership agreement. In addition, NGA may be interested in acquiring other products such as LIDAR data, digital elevation models, full spectrum imagery, etc. NGA minimum requirements would be natural color, one foot resolution, and

the data available in the public domain.

The Committee and SanGIS management expressed interested in partnering with NGA and other local jurisdictions but would like to see an agency (such as USGS, NGA, or SDSU Foundation) take the lead in contracting services with private aerial imagery firms. All agreed that this was a region-wide concern/desire but that there was not currently a lead agency responsible for coordinating, managing and arranging aerial imagery acquisition contracts.

SanGIS and the City and County were encouraged to keep in mind that NGA is interested in partnering the next imagery is being acquired and to consider partnering with NGA at that time. It was requested that SanGIS consider not participating in any long term collection contracts that might preclude participating with NGA in the future. The Committee took this under advisement and stated that SanGIS is interested in participating in future discussions on this topic and would like to be included in any meeting notifications.

4. Staff Reports Review

- The Committee reviewed the Labor Categories report and the Landbase Maintenance report for the week ending July 26, 2009.

5. Review Financial Issues

- The Committee reviewed and approved for payment two invoices presented by the Program Manager.
- The Committee approved issuance of a purchase order to renew maintenance on the network attached storage (NAS) appliance through Sun Microsystems.

6. SanGIS Administration, Business, and Operational Items

- Brad reported on the status of the editing environment update. It is expected that final testing will be completed next week and the upgrade can be moved to production the week after that – about the middle of August.
- The Committee discussed the SanGIS labor categories being used and the need to match the categories with City and County time recording codes. The Committee directed Brad to simplify the category reports by removing the line items for “corrections” and including that work in the “maintenance” categories. Brad will also add items for landbase maintenance other than roads, lots, and parcels and for non-landbase maintenance and contracted layer maintenance (i.e. – NHD maintenance). Brad will make changes and send the final list out to the Committee for comment. The new categories will be implemented if no comments are received.
- Brad reported on the review of the aerial imagery supplied by Eagle Aerial. SanGIS has reviewed all tiles in the eastern area (1.5’ resolution) and approximately 50% of the tiles in the western portion (1’ resolution). There were two locations along the County border where data was missing (one along the north border and one area along the south). Universally, there are black areas between all tiles where there is no data shown or where they are not matched correctly.

Brad will notify Eagle Aerial of these discrepancies and request a new data set with the corrections included.

- Brad provided the Committee a sample space layout for the new SanGIS offices to be located at the County Annex Building. Phyllis noted that the spacing between rows of cubicles will need to be a minimum of 36 inches. Brad will revised the proposed layout accordingly.

7. Discuss SanGIS Board Action Items Assigned to Management Committee

- Discussion of the Board items and agenda for the next Board meeting was tabled until the special session to be held on Friday, July 31, 2009.

8. Other Items

- No other non-agenda items were presented by or to the Committee for review, discussion, or approval.

Minutes prepared by: Brad Lind, SanGIS Program Manager

August 3, 2009

These minutes are approved by: Signature

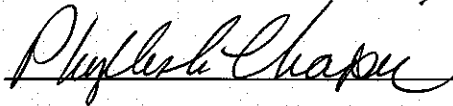
Date:

Ross Martin
SanGIS Management Committee



8/4/2009

Phyllis Chapin
SanGIS Management Committee



8/04/2009