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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday June 30, 2009

**Time:** 9:30 am

**Place:** SanGIS  
5469 Kearny Villa Road, Suite 102  
San Diego, CA 92123

**Meeting called to Order:** Not Recorded

**Meeting Adjourned:** Not Recorded

**Management Committee Members Present:**

- Phyllis Chapin, City of San Diego Representative
- Ross Martin, County of San Diego Representative

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### MEETING MINUTES

**1. Approve Previous Meetings' Minutes**

Minutes from the June 23, 2009 Management Committee meeting were reviewed and approved

**2. Public Comment**

No public comments were received

**3. Staff Reports Review**

- The Committee reviewed the Labor Categories and Landbase Maintenance reports for the week ending June 28, 2009. No comments or questions were brought forth.

**4. Review Financial Issues**

- The Committee reviewed and approved for payment four invoices from Quartic Solutions.
- Ross confirmed that the invoice for City labor for periods 8 through 12 that was submitted to SanGIS will be paid out of this fiscal year funds.
- Phyllis has alerted SanGIS that the City change to the new ERP system will delay payment process for the City to SanGIS.

**5. SanGIS Administration, Business, and Operational Items**

- Phyllis will post comments to Brad about the City/County/SanGIS Service Level Agreement (SLA).

- Ross has created a new map disclaimer notice. The draft and has been sent to Bill Smith, SanGIS Counsel, to review.

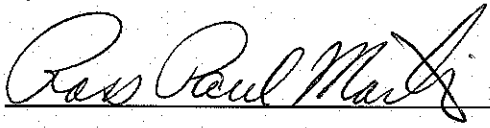

**6. Discuss SanGIS Board Action Items Assigned to Management Committee**

- Ross reported that April Heinze has approved SanGIS to receive the County internal DGS rate for leased space at the County Operations Annex. This will save SanGIS a considerable amount on lease costs.
- The Committee directed that Brad provide a copy of the last Board meeting minutes for review and edits before the next Board meeting.

**7. Other Items**

- No other items were presented to the Committee for review, discussion, or approval.

Minutes prepared by: **Ross Martin, Management Committee Member** July 31, 2009

These minutes are approved by:	Signature	Date:
Ross Martin SanGIS Management Committee		8/4/2009
Phyllis Chapin SanGIS Management Committee		8/04/2009