



Date: July 7, 2006
To: SanGIS Board of Directors
From: SanGIS Executive Director
Subject: Minutes of SanGIS Board of Director's Meeting on June 9, 2006

The meeting was called to order at 8:35 AM

Board Members Present:

Sue Levine, City Manager designee
Chandra Wallar, Chief Administrative Officer designee

Others Present:

Thomas Harron, Deputy County Counsel
David Lindsay, County GIS Manager
Lisa Lubeley, City GIS Manager
Lisa Stapleton, SanGIS Executive Director
Thomas Zeleny, Deputy City Attorney

Consent Agenda

No consent agenda for this meeting.

Regular Agenda

Item #1: Election of Board Chairperson and Secretary

Chandra Wallar was elected as the Board Chairperson. Lisa Stapleton will continue as Board Secretary.

Item #2: Minutes of January Board Meeting

Because both SanGIS Board members are new, they approved these minutes based on recommendation of staff who were present at the January meeting.

Item #3: Comments from the public

No comments from the public.

Item #4: SanGIS Legal Support

The Board approved the appointment of Deputy County Counsel Thomas Harron as the new SanGIS attorney. Lisa Stapleton will gather the JPA documents, MOUs and other legal materials and brief Tom.

Item #5: Budget for Fiscal Year 2006-2007

The Board approved the proposed budget for FY07 for a total of \$1,469,400. The proposed payment schedule was also approved (July, October and January) but the Board decided that any excess funds should be returned to the City and County rather than encumbered by SanGIS.

Item #6: New Fee Schedule

A new cost-recovery based fee schedule was presented for implementation in July. There was discussion regarding standardizing map fees throughout County and City departments. Because there are numerous classifications of staff who produce maps, the cost-recovery varies between mapmakers. The Board decided to approve the new fee schedule for now but directed staff to gather information on the map fees charged in County and City departments by the next Board meeting so that standardization could be further discussed.

Item #7: Status Report

Lisa Stapleton reported on the online data download function, systems administration support, software upgrades, and the Eagle imagery delivery. The financial reports were also distributed. There was a discussion regarding strategic planning. The Board would like to use City or County resources to facilitate a strategic planning session in July or August.

The meeting adjourned at 9:35 AM.

Respectfully submitted,

Lisa Stapleton
Secretary

Date