



**Date:** May 11, 2007  
**To:** SanGIS Board of Directors  
**From:** SanGIS Executive Director  
**Subject:** Minutes of SanGIS Board of Directors Special Meeting on April 16, 2007

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The teleconference meeting was called to order at 12:02 PM

**Board Members Present by Telephone:**

Matt McGarvey, City Manager designee, Board Chair  
Chandra Wallar, Chief Administrative Officer designee

**Others Present:**

Andrew Abouna, SanGIS Executive Director

**Consent Agenda**

No consent agenda for this meeting

**Special Agenda** (summarized here in numerical order)

**Item #1: Vote to delegate authority to the Executive Director for contracts approval.**

Chandra and Matt proposed that the Executive Director should approve contracts up to a specified dollar limit. However, there should also be a provision for the total contracts dollar amount that could be approved over a given period. The Board asked for Andrew to develop appropriate language specifying both the single and cumulative dollar limit and to present this at the next regular Board meeting for approval.

The Board voted to approve contracting for the services of Moss, Levy & Hartzheim, LLP to provide the FY06 Audit of SanGIS.

**Item #2: Comments from the public**

There were no comments from the public.

The meeting adjourned 12:06PM.

**Action and Pending Items:**

1. Develop appropriate language specifying both the single and cumulative dollar limit on contracts that the Board could delegate to authorize the Executive Director to approve contracts.

*Andrew. Update Board at next meeting.*

Respectfully,

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Andrew Abouna  
Executive Director

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Date