



# San Diego Geographic Information Source

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## Board of Directors Meeting Agenda

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**Date:** Thursday September 10, 2009

**Time:** 4:15 pm – 5:15 pm

**Place:** City of San Diego Administration Building  
202 C Street, 5<sup>th</sup> Floor  
San Diego, CA 92101

### Board of Directors:

- Chandra Wallar, County of San Diego
- William Anderson, City of San Diego

### Management Committee Members:

- Phyllis Chapin, City of San Diego Representative
- Ross Martin, County of San Diego Representative

### Others Invited:

- Brad Lind, SDDPC Program Manager for SanGIS
- Tim Sutherland, San Diego Association of Governments (SanDAG)

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## AGENDA ITEMS

### Review minutes from previous meeting(s)

Meeting minutes from the August 18, 2009 meeting

### Public Comment

This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board that do not appear elsewhere on today's agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. Pursuant to the Brown Act, the Board may take only limited action.

**Information & Discussion Items:**

1. **Current financial status**  
Discussion and review of the current financial status of SanGIS. The Management Committee will present the financial report for the period ending August 31, 2009.
2. **Status of Memorandum of Agreement (MOA) with SanDAG**  
The Management Committee will report on the status of the SanDAG MOA (formerly called MOU – Memorandum of Understanding).
3. **Action Item Updates**  
The Management Committee will present status updates on items assigned by the Board of Directors. These updates will cover the status of the Error Reporting Procedures document and the status of leasing facilities for SanGIS once the current lease agreement expires.
4. **Recent SanGIS Accomplishments**  
The Management Committee will report on SanGIS projects and accomplishments.
5. **Other Items**  
Items not placed on the agenda prior to the meeting. These items will be discussed at the discretion of the Board of Directors.

**Requests for Action Items:**

6. **Approve Service Level Policy**  
The Management Committee will request that the Board approved the final Service Level Policy document (attachment 3). This policy provides for standards, metrics and tracking for SanGIS to follow to meet expectations of services provided to City and County JPA members.